

Franklin County Rural Water District #1
Regular Monthly Board Meeting Minutes
December 17, 2024

NOTE: Tonight's Board meeting was held at Cathy Duderstadt's home rather than the board office. Cathy provided a beautiful home, supper, and holiday atmosphere for the Board.

PRESENT: Cathy Duderstadt, Dawn Rumford, Larry Endecott, Tom Wilson, Gary Clark, Jason Killian, Brad O'Dea, David Alderman, and Archie.

1. CALL TO ORDER:

Chairman Endecott called the meeting to order at 7:00 pm.

2. APPROVAL OF MINUTES:

Brad moved that the November minutes be approved as read, Dawn seconded, motion carried.

3. OPERATOR'S REPORT:

Tom reported on his activities for the last month. Meter reading complete, a little early due to the Holidays. Many locates KwikCom still very busy. Pump house still waiting for small finishing touches, Cleary is shorthanded right now, but has not forgotten us. Tom has purchased the PVC pipe to make the plumbing connections inside the new pump house. KDOT Hwy-33 project being pushed back to later in 2025. Franklin County plans to widen a bridge on Texas Road. We have a water line that will have to be moved, and they will pay for the relocation. Tom sent his MERP (Main Extension Refund Policy) to our new District attorney, Todd Luckman, to see if he had any changes to suggest. Tom has other monthly activities in his summary to the Board. It is included in the board packet.

4. BOOKKEEPER'S REPORT:

Cathy reviewed the November financials with the Board. Operations were red for the month, but black for the year. Good compared to budget. Cathy reviewed the bills to pay, and our accounts receivable and past due accounts. Answered Board questions. Jason moved to pay all bills, and to approve the financials as presented, Brad seconded, motion carried.

5. OLD BUSINESS:

The 2025 budget was discussed, and after much deliberation, Dawn moved to raise the water rate 75 cents per thousand, and give a 3% raise to the employees. All other budget items would remain as Cathy presented them. Brad seconded that motion, and it passed. The Board agreed that at next month's board meeting we would review this decision, because depending on who replaces Cathy as the office administrator, their health insurance costs could fluctuate depending on family size.

2025 Board member search, Tom has some possible choices, and the Board is to consider this for next month.

Cathy's replacement. We have had several applicants since posting the position on our web site. Dawn and Larry will coordinate interviews. Tom and Cathy will attend those interviews.

The District needs to update who is authorized to be on bank signature cards, and sign for the District in all financial areas including signing checks. Jason moved to remove Keith McAdoo and David Alderman from all cards, and add Dawn Rumford and Larry Endecott. Any new CD's will require their signatures also. Dawn seconded Jason's motion, it passed.

6. NEW BUSINESS:

Copier replacement. Cathy had done some comparisons of different replacement copiers, and Dawn moved to follow her recommendation to lease the Toshiba for \$119.14 per month. Jason seconded; motion passed.

Cathy reminded the Board that some of the office furniture is hers that she brought from home, and that we would have to make other arrangements.

Health Insurance. Cathy reviewed insurance costs, not knowing who might replace her an exact cost could not be determined, but it still looked like Blue Cross Blue Shield would be the lowest. Dawn moved to continue with BC/BS, Jason seconded, motion carried.

Two Benefit Unit Transfers, #0280, and #0706. Jason moved to approve the transfers, Dawn seconded, motion carried.

Leak adjustment request, Yang 4231 Hwy. K-33. They had a sizable leak under their home while they were gone. In this case, it is outside the District's leak policy as it was beneath their home. We will offer some type of repayment plan that could include waving the late fee.

Staff appreciation gift was discussed, it was decided to give Tom and Cathy a \$300 year-end bonus and the Board's "thank you" for a job very well done this year.

7. ADJOURNMENT:

Dawn moved to adjourn at 9:25 pm, and to thank Cathy for the hospitality of her house and food, Brad seconded, motion carried.

