

Franklin County Rural Water District #1
Regular Monthly Board Meeting Minutes
June 20, 2023

PRESENT: Cathy Duderstadt, Karen Walburn, Nicole Roecker, Larry Endecott, Brad O'dea, Keith McAdoo, Gary Clark, Tom Wilson, David Alderman.

VISITOR: Larry Dixon. Larry is employed by the City of Ottawa, Utility Department.

1. CALL TO ORDER:

Chairman Endecott called the meeting to order at 6:30 pm.

2. APPROVAL OF MINUTES:

Keith moved to approve the minutes as printed, Karen seconded, motion carried.

3. OPERATOR'S REPORT:

Tom reported on his and Nicole's activities for the last month. This is all part of Tom's monthly summary report which is part of this meeting Board packet.

Tom noted that Nicole has turned in her notice to quit, tomorrow being her last day. He thanked her for all her work for the District, as did the Board.

Tom located the water line for the fireworks tent on north 59 Hwy. He has done this several years now. One year they hit the line driving in tent stakes. He would like to make the line location obvious, and permanent.

Tom has been working with a Mr. Joe Rogers regarding easement issues, not finalized yet.

Tom presented the Board with an option to make chlorine residual sampling/monitoring automatic instead of manually. We would need two machines, about \$5,000 apiece, one per pump house. With Tom by himself, this is pertinent. Will review next month. Continued to work on Lead and Copper survey.

4. BOOKKEEPERS REPORT:

Cathy reviewed the financials with the Board. May was red for operations, black for capital improvement. She reviewed the past due complete list and reviewed the year-to-date profit or loss report compared to budget. Answered questions. Brad moved to approve the financial reports as presented, and pay all bills. Keith seconded; motion carried.

5. OLD BUSINESS:

Regarding the Tennessee Road extension for Cole Meyer, after discussion it was decided that because Russ Pitts could buy the 4" pipe at a better price than we could, we would have him buy the materials and we would accept his bid for labor to proceed with the project.

Discussed the Lead/Copper survey. It will go out with the next billing, and probably several others. It was felt that a better response from the customers would happen if there was an incentive to respond on their part. Brad moved to purchase a Yeti cooler

as an incentive to complete the survey. A drawing at some point will determine who won. Brad's motion had a \$300 maximum for the prize. Gary seconded; motion carried.

6. NEW BUSINESS:

Board reviewed three benefit transfers for the month, Keith moved to approve, Brad seconded; motion carried.

Board reviewed a water application from David Kile, an existing customer for a rental property he owns. It will require a bore under Hwy 68 which he will pay for besides the benefit unit cost. Keith moved to approve pending engineering approval, Gary seconded, motion passed.

Cathy delivered the Employee Handbook for the District for Board review. Board will read and evaluate between now and the next Board meeting.

Tom has the bid specs for the pump house at the tower and would like to begin to distribute to potential contractors, board agreed.

Chairman Endecott ended the meeting by thanking Nicole on behalf of the Board for her time and effort working for the District.

7. ADJOURNMENT:

Keith moved to adjourn at 8:55 pm, Karen seconded, motion carried.