Franklin County Rural Water District #1

Board Meeting Minutes

May 21, 2019

PRESENT: Lance Town, Keith McAdoo, Scott Wood, Nicole Roecker, Karen Walburn, Cathy Duderstadt, David Alderman.

VISITORS: Alex Darby PEC, Kyle Verstraete, and Branden Livingston.

1. CALL TO ORDER:

Lance Town called the meeting to order at 7:07p.m.

2. VISITOR PRESENTATION:

Mr. Verstraete attended to answer any questions the Board might have regarding his benefit application. The office had received the engineering approval in the mail today, so Keith McAdoo moved to approve the application, Scott Wood seconded, motion passed.

Alex Darby, PEC, an Engineering firm out of Topeka presented to the Board a contract for a rate study for suppling water to the City of Wellsville Kansas, answered questions, explained time table. Keith McAdoo moved to accept the $16,500 contract, Scott Wood seconded, motion carried.

Mr. Livingston actually lives in RWD #5, but owns property in District 1 and experienced a leak that created a large bill. The leak has been repaired. Tom will have to approve repair, meets the leak policy for the District, so a refund will be made, customer satisfied.

3. READING AND ADOPTION OF MINUTES:

Karen Walburn moved to accept the minutes as presented, Keith McAdoo seconded, motion carried.

4. OPERATORS REPORT:

Nicole presented the operators report as Tom is on vacation. She has been rereading high meter reads, finalizing the readings for the May billing. Her truck still has some repair work to be performed. She and Tom have been continuing to flush the water lines, many for the first time in a long, long time. See Tom’s report summarizing the work done in April and May in the packet.

5. BOOKKEEPERS REPORT:

Cathy reported that the District generated a profit in April. Reviewed the financials, passed due accounts, and bills to pay. Karen Walburn moved to pay the bills, and to accept the financials as presented. Keith McAdoo seconded, motion carried.

6. OLD BUSINESS:

Supplying Wellsville’s water is still in motion. They have infrastructure issues such as a new water tower to provide fire protection to the new truck stop development. We are gradually moving forward.

7. NEW BUSINESS:

Cathy reviewed the changes in the updated Personnel Handbook. Scott Wood moved to approve the changes, Lance Town seconded, motion carried. Cathy also presented a proposal to place a time limit on paying for a Benefit Unit once it has been approved by the Board. One would have six (6) months to pay. We currently have no time limit. Scott Wood moved to approve the change, Karen Walburn seconded, motion carried.

8. ADJOURNMENT:

Keith McAdoo moved to adjourn at 8:45p.m., Scott Wood seconded, motion passed.

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Chairman Secretary