

Franklin County Rural Water District #1
Board Meeting Minutes
March 19, 2019

PRESENT: Lance Town, Jake Jenkins, Garrett Taylor, Scott Wood, Keith McAdoo, Karen Walburn, David Alderman, Cathy Duderstadt, Nicole Roecker, and Tom Wilson.

1. CALL TO ORDER:

Lance Town, Chairman, called the meeting to order at 7:05 p.m.

Karen Walburn moved to go into Executive Session for fifteen minutes to discuss District current events. Garrett Taylor seconded, motion carried.

At 7:20 p.m. Board came back out of Executive Session, no action taken.

2. READING AND ADOPTION OF MINUTES:

No corrections or additions were made to the February Annual Meeting, or the February Regular Board Meeting. Garrett Taylor moved to accept both minutes as presented, Keith McAdoo seconded, motion carried.

3. OPERATORS REPORT:

On the last meter reading/billing, no estimates were used, an actual reading was taken. Tom has started using a service order system, coordinated with Cathy. A written work order is generated and as it is completed a record remains to monitor what actions have been taken. Tom indicated that they have repaired several leaks, using both Russ Pitts, and Dennis Wray. This spreads out the work load, allows quicker response time. Tom said there were no water shut offs this month due to nonpayment. Picked up new company truck. It will need to have a 110 volt converter and outlet installed. Tom has been moving equipment from truck to truck, has some pieces/tools that need to be duplicated so each truck will be properly equipped, and asked the Board for the authorization to buy several battery powered hand tools for the trucks. Karen Walburn moved to authorize Tom to spend up to \$1000 for tools, Garrett Taylor seconded, motion carried. Tom has received two bids to add the one way check valve on the Miami 2 master meter. The low bid was from Russ Pitts for \$17,570. Garrett Taylor moved to accept that bid #147, Scott Wood seconded, motion carried. Tom has contacted Cummins Equipment about the maintenance of the two pump houses using their equipment. Until we finish our five year maintenance contract, they will continue to make a twice yearly inspection and regular maintenance routine. Tom is investigating using a Wifi communication system from "Logic" to upgrade the District ability to have different pieces of hardware communicate with the system as a whole.

4. BOOKKEEPERS REPORT:

Cathy reviewed the month's financials. The District did report a loss for the month. Several one time expenses, truck expenses etc. occurred. A short list of past due accounts this month. Cathy reviewed the results of the latest CD renewal, stayed with

Landmark Bank, 2.55% rate for two years. Cathy reviewed the list of bills to pay. Garrett Taylor moved to pay the bills, Karen Walburn seconded, motion carried. Garrett Taylor moved to put \$5000 to replenish the amount in company debit card, Scott Wood seconded, motion carried. Garrett Taylor moved to accept the financial report, Scott Wood seconded, motion carried.

5. NEW BUSINESS:

Reviewed new benefit application, Jamie Dreiling, it has been reviewed and approved by our engineers. Garrett Taylor moved to approve, Scott Wood seconded, motion carried.

Discussed the future of the old blue trailer at LeLoup, the inventory is being moved to the shop so the District has no use for it any longer. Tom indicated that he could use it personally for storage. Board agreed if Tom can move it home he could have it.

Board discussed the need to control the large amounts of cash in checking accounts at the Kansas State Bank. Cathy will investigate. Some may be able to be moved to a CD or other instrument.

6. ADJOURNMENT:

Garrett Taylor moved to adjourn at 9:20 p.m., Karen Walburn seconded, motion carried.

